



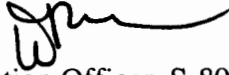
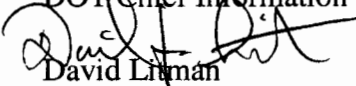
**U.S. Department of  
Transportation**

Office of the Secretary  
of Transportation

400 Seventh St., S.W.  
Washington, D.C. 20590

**OCT 21 2004**

**MEMORANDUM TO:** Departmental Officers  
Heads of Operating Administrations  
Operating Administration Procurement Officials

**FROM:** Daniel P. Matthews   
DOT Chief Information Officer, S-80  
  
David Litman  
Senior Procurement Executive, M-60

**SUBJECT:** Ensuring Non-Duplication with the 24 President's 24 E-  
Government Initiatives

Purpose

The purpose of this memorandum to inform you that the Office of Management and Budget (OMB) has requested that Federal Agencies review all planned Information Technology (IT) acquisitions on a quarterly basis for potential duplication with the President's 24 E-Government Initiatives (Attachment 1). Additionally, this memorandum outlines what will be implemented by DOT to ensure compliance with this request.

Background

OMB has established 24 E-Government initiatives and is requiring all agencies to participate in these initiatives to avoid duplication of effort.

To ensure that DOT complies with this requirement, the DOT Offices of the Chief Information Officer (OCIO) and Senior Procurement Executive (SPE) will contact Operating Administrations each quarter to discuss your current portfolio of IT investments and planned acquisitions to review this requirement, effective 1Q FY2005. If potential duplication to an E-Government Initiative is identified, the OCIO and SPE will work with you to determine if the acquisition should proceed, or should be included in the E-Government Initiative.

### Actions Required

Each OA should ensure that requested IT products/services do not duplicate the President's 24 E-Government Initiatives and should be prepared to discuss this requirement on a quarterly basis with the OCIO and SPE to ensure compliance.

Should you have any questions, please contact me directly at 202-366-9201, or if your staff has any questions, they may contact Darren Ash of my staff, at (202) 366-8973 or by e-mail at [darren.ash@ost.dot.gov](mailto:darren.ash@ost.dot.gov).

Attachment

cc: OA CIOs

## Attachment - E-Gov and LOB Initiative Project Descriptions

### Government to Citizen

#### **Recreation One-Stop (DoI) [www.recreation.gov](http://www.recreation.gov)**

*Program Manager:* Charlie Grymes, "Charlie\_Grymes@ios.doi.gov", 202-219-1285

Provides a single-point of access, user-friendly, web-based resource to citizens, offering information and access to government recreational sites.

#### **GovBenefits.gov (DoL) [www.govbenefits.gov](http://www.govbenefits.gov)**

*Program Manager:* Jeff Koch, "koch.jeff@dol.gov", 202-693-4040

Provides a single point of access for citizens to locate and determine potential eligibility for government benefits and services.

#### **E-Loans (ED)**

*Program Manager:* Charlie Coleman, "Charlie.Coleman@ed.gov", 202-377-3512

Creates a single point of access for citizens to locate information on federal loan programs, and improves back-office loan functions.

#### **USA Services (GSA) [www.firstgov.gov](http://www.firstgov.gov) 1-800-FedInfo and Pueblo CO 81009**

*Program Manager:* Stuart Willoughby, "stuart.willoughby@gsa.gov", 202-501-9121

Develop and deploy government-wide citizen customer service using industry best practices that will provide citizens with timely, consistent responses about government information and services.

#### **IRS Free File (Treasury) [www.irs.gov/app/freefile/welcome.jsp](http://www.irs.gov/app/freefile/welcome.jsp)**

*Program Manager:* Frank Montero, "Frank.L.Montero@irs.gov", 202-283-7328

Creates a single-point of access to free on-line preparation and electronic tax filing services provided by Industry Partners to reduce burden and costs to taxpayers.

### Government to Business

#### **E-Rulemaking (EPA) [www.regulations.gov](http://www.regulations.gov)**

*Program Manager:* John Moses, "moses.john@epamail.epa.gov", 202-632-0331

Allows citizens to easily access and participate in the rule making process. Improves the access to, and quality of, the rulemaking process for individuals, businesses, and other government entities while streamlining and increasing the efficiency of internal agency processes.

#### **Expanding Electronic Tax Products for Businesses (Treasury) [www.irs.gov](http://www.irs.gov)**

*Program Manager:* Mary Ellen Corridore, "maryellen.m.corridore@irs.gov", 202-622-6966

Reduces the number of tax-related forms that businesses must file, provides timely and accurate tax information to businesses, increases the availability of electronic tax filing, and models simplified federal and state tax employment laws.

#### **Federal Asset Sales (GSA) [www.firstgov.gov](http://www.firstgov.gov)**

*Program Manager:* Mitra Nejad, "mitra.nejad@gsa.gov", 703-872-8607

Identify, recommend, and implement improvements for asset recovery and disposition, making it easier for agencies, businesses, and citizens to find and acquire/buy federal assets.

#### **International Trade Process Streamlining (DoC) [www.export.gov](http://www.export.gov)**

*Program Manager:* Rand Ruggieri, "rand.ruggieri@mail.doc.gov", 202-482-9104

Makes it easy for Small and Medium Enterprises (SMEs) to obtain the information and documents needed to conduct business abroad.

#### **Business Gateway (SBA) [www.business.gov](http://www.business.gov)**

*Program Manager:* Justin Van Epps, "justin.vanepps@sba.gov", 202-205-6839

Reduces the burden on businesses by making it easy to find, understand, and comply (including submitting forms) with relevant laws and regulations at all levels of government.

#### **Consolidated Health Informatics (HHS)**

*Program Manager:* Karen Trudel, "ktrudel@cms.hhs.gov", 410-786-9937

Adopts a portfolio of existing health information interoperability standards (health vocabulary and messaging) enabling all agencies in the federal health enterprise to "speak the same language" based on common enterprise-wide business and information technology architectures.

## **Government to Government**

### **Geospatial One-Stop (DoI) [www.geodata.gov](http://www.geodata.gov)**

*Program Manager:* Hank Garie, "hgarie@usgs.gov", 703-648-5569

Provides federal and state agencies with single-point of access to map-related data enabling consolidation of redundant data.

### **Disaster Management (DHS) [www.disasterhelp.gov](http://www.disasterhelp.gov)**

*Program Manager:* Chip Hines, "Chip.Hines@dhs.gov", 202-646-3115

Provides federal, state, and local emergency managers on-line access to disaster management related information, planning and response tools.

### **SAFECOM (DHS)**

*Program Manager:* David Boyd, "david.boyd@dhs.gov", 202-772-9531

Serves as the umbrella program within the Federal government to help local, tribal, State and Federal public safety agencies improve public safety response through more effective and efficient interoperable wireless communications. As a public safety practitioner driven program, SAFECOM is working with existing Federal communications initiatives and key public safety stakeholders to address the need to develop better technologies and processes for the cross-jurisdictional and cross-disciplinary coordination of existing systems and future networks.

### **E-Vital (SSA)**

*Program Manager:* John McGing, "John.Mcging@ssa.gov", 410-965-5476

Establishes common electronic processes for federal & state agencies to collect, process, analyze, verify and share death record information. Also promotes automating how deaths are registered with the states.

### **Grants.gov (HHS) [www.grants.gov](http://www.grants.gov)**

*Program Manager:* Rebecca Spitzgo, "rebecca.spitzgo@hhs.gov", 202-690-8655

Creates a single portal for all federal grant customers to find, apply and ultimately manage grants on-line.

## **Internal Efficiency and Effectiveness**

### **E-Training (OPM) [www.golearn.gov](http://www.golearn.gov)**

*Program Manager:* Jeff Pon (acting), "jeff.pon@opm.gov", 202-606-1472

Create a premier e-training environment that supports development of the Federal workforce through simplified and one-stop access to high quality e-training products and services, and, thus, advances the accomplishment of agency missions.

### **Recruitment One-Stop (OPM) [www.usajobs.gov](http://www.usajobs.gov)**

*Program Manager:* Claire Gibbons, "cxgibbon@opm.gov", 202-606-1192

Outsources delivery of USAJOBS Federal Employment Information System to deliver state-of-the-art on-line recruitment services to job seekers including intuitive job searching, on-line resume submission, applicant data mining, and on-line feedback on status and eligibility.

### **Enterprise HR Integration (OPM) [www.opm.gov/egov](http://www.opm.gov/egov)**

*Program Manager:* Rhonda Diaz, "RKDIAZ@opm.gov", 202-606-1416

Streamlines and automates the electronic exchange of standardized HR data needed for creation of an official employee record across the Executive Branch. Provides comprehensive knowledge management workforce analysis, forecasting, and reporting across the Executive Branch for the strategic management of human capital.

### **E-Clearance (OPM) [www.opm.gov/egov](http://www.opm.gov/egov)**

*Program Manager:* Mark White, "mwhite@opm.gov", 202-606-4836

Streamlines and improves the quality of the current security clearance process.

### **E-Payroll (OPM) [www.opm.gov/egov](http://www.opm.gov/egov)**

*Program Manager:* Joe Campbell (Acting), "JXCAMPBE@opm.gov", 202-606-1534

Consolidates 22 federal payroll systems to simplify and standardize federal human resources/payroll policies and procedures to better integrate payroll, human resources, and finance functions.

### **E-Travel (GSA) <http://egov.gsa.gov>**

*Program Manager:* Timothy Burke, "timothy.burke@gsa.gov", 703-872-8611

Provides a government-wide web-based service that applies world-class travel management practices to consolidate federal travel, minimize cost and produce superior customer satisfaction. From travel planning and

authorization to reimbursement, the E-Travel Service (ETS) will leverage administrative, financial and information technology best practices to realize significant cost savings and improved employee productivity.

**Integrated Acquisition Environment (GSA)** [www.bpn.gov](http://www.bpn.gov) [www.fedbizopps.gov](http://www.fedbizopps.gov) [www.fedteds.gov](http://www.fedteds.gov) [www.ppirs.gov](http://www.ppirs.gov) [www.wdol.gov](http://www.wdol.gov) <https://fpds.gov> [www.epls.gov](http://www.epls.gov) [www.contractdirectory.gov](http://www.contractdirectory.gov)

*Program Manager:* Teresa Sorrenti, "teresa.sorrenti@gsa.gov", 703-872-8610

Creates a secure business environment that will facilitate and support cost-effective acquisition of goods and services by agencies, while eliminating inefficiencies in the current acquisition environment.

#### **E-Records Management (NARA)**

*Program Manager:* Mark Giguere, "mark.giguere@nara.gov", 301-837-1744

Provides policy guidance to help agencies to better manage their electronic records, so that records information can be effectively used to support timely and effective decision making, enhance service delivery, and ensure accountability. Four major issue areas: Correspondence management, Enterprise-wide electronic records management, Electronic Information Management Standards, Transferring permanent records to NARA.

#### **Cross-Cutting**

#### **E-Authentication (GSA)** [www.cio.gov/eauthentication](http://www.cio.gov/eauthentication)

*Program Manager:* Steve Timchak, "stephen.timchak@gsa.gov", 703-872-8604

Minimizes the burden on businesses, public and government when obtaining services on-line by providing a secure infrastructure for on-line transactions, eliminating the need for separate processes for the verification of identity and electronic signatures.

#### **Lines of Business (LOB)**

##### **Financial Management (Energy and DoL)**

*Portfolio Manager:* Tim Young, "Timothy.K. Young@omb.eop.gov", 202-395-0368

**Initiative Vision:** A government-wide financial management solution that is efficient and improves business performance while ensuring integrity in accountability, financial controls and mission effectiveness.

##### **Initiative Goals:**

- Enhance process improvements
- Achieve cost savings
- Standardize business processes and data models
- Promote seamless data exchange between Federal agencies
- Strengthen internal controls

##### **Human Resources Management (OPM)**

*Portfolio Manager:* Tim Young, "Timothy.K. Young@omb.eop.gov", 202-395-0368

**Initiative Vision:** Government-wide, modern, cost effective, standardized, and interoperable Human Resource (HR) solutions providing common core functionality to support the strategic management of Human Capital.

##### **Initiative Goals:**

- Improve strategic management of human capital
- Achieve operational efficiencies
- Increase cost savings/avoidance
- Improve customer service

##### **Grants Management (NSF and Education)**

*Portfolio Manager:* Kamela White, "Kamela\_G\_White@omb.eop.gov", 202-395-3630

**Initiative Vision:** A government-wide solution to support end-to-end grants management activities that promote citizen access, customer service, and agency financial and technical stewardship.

##### **Initiative Goals:**

- Improve customer access and efficiency of submission process
- Improve decision making
- Integrate with Financial Management processes
- Improve efficiency of reporting procedures in order to increase usable information content
- Optimize post-award and closeout actions

**Federal Health Architecture (HHS)**

*Portfolio Manager:* Shivani Desai, "sdesai@omb.eop.gov", 202-395-0348

**Initiative Vision:** Safer and healthier citizens who have improved access to health related information and services.

**Initiative Goals:**

- Improved coordination and collaboration on national Health IT Solutions
- Improved efficiency, standardization, reliability, and availability of comprehensive health information solutions

**Case Management (DoJ)**

*Portfolio Manager:* Shivani Desai, "sdesai@omb.eop.gov", 202-395-0348

**Initiative Vision:** Utilizing common solutions and data standards, case management information is easily and appropriately shared within and between federal and local agencies and with citizens.

**Initiative Goals:**

- Enable case management data to be shared efficiently within and across agencies.
- Improve effectiveness and efficiency of law enforcement, investigation, and civil and criminal litigation case management business processes.
- Identify common case management processes across components and agencies that will drive system and function consolidation.
- Address immediate and long term case management needs and opportunities at the Department of Justice and sister agencies.
- Provide guidance for future case management investments across the federal government.